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## 2) Welcome

Welcome to the **Creadirectory Script: Users' Help Manual**. This manual gives you an overview of:

- The rich features of this script
- A brief presentation of what this script can do for you
- System Requirements to install and use this script
- The installation procedure
- A guide to using the system, once you have installed it
- Information regarding further queries that you may have

### **3) Features**

Creadirectory is a powerful and feature-rich directory building script. It has been programmed to meet all the needs of a search engine friendly link directory. Its features include:

- Adsense inclusion
- Dynamic inclusion of Websnapr images
- Paypal integration
- Monthly/Yearly/Lifetime Payments
- Dynamic Google sitemap generation
- Email configuration
- Sponsored listing option
- Unlimited number of categories and sub-categories
- Unlimited number of listings
- Customizable header and footer
- Customizable colors
- Color picker
- Bi-Lingual directory interface option
- Customizable email content
- Reciprocal link option
- Review and Error manager
- Rating system for listed websites
- Option to print enable the directory pages
- Option to count the number of outgoing links
- IP blocker
- Word blocker

## 4) Presentation

Creadirectory is a very powerful and highly customizable directory building solution. It allows you to build a fully branded, search engine friendly link indexing system similar to that of Yahoo! and Dmoz, but only at a fraction of their cost.

Its user-friendly control panel makes adding, organizing and managing your links as easy as 1-2-3. Creadirectory is easy to create, easy to promote and easy to fall in love with. You have to try it to believe it.

### Product Benefits

- Create and operate an **independent web directory**.
- Add a **spider-friendly resource directory** to your existing website.
- Generate dynamic **Google Sitemap**.
- Display a small image of the website beside listings (**Websnapr's Thumbnail**)
- Automatically insert your **Google Adsense** for increasing your revenue.
- Generate your pages **dynamically** (.asp) or **statically** (.html).
- Create **unlimited number of categories** and **sub-categories**.
- **Customize the directory header and footer** to meet your branding needs.
- **Set the colors** in your directory layout to match the colors in your website.
- Present your website in **two languages (English and French)** and give your visitors the option to choose.
- Configure your directory's emailing feature to work on your server. It gives you the option to select **any email component** that suits your need.
- Use Creadirectory's feature-rich emailing system to **customize the email content** that you send out to the members of your directory.
- **Integrate PAYPAL** with your directory and start accepting fee based submissions.
- Enable the **Reciprocal link option** and keep adding to your inbound link count.
- Engage your visitors and ensure quality with the **Review and Errors Manager**.
- Allow your visitors to **rate the listed websites**.
- **Print-enable** your directory pages.
- Keep a tab on the number of outgoing links from your website with the **outgoing links counter**.

## **5) Tested Configuration**

**Server:** IIS 5.0, IIS 6.0, IIS 7.0

**Operation System:** Windows 2000 server, Window 2003 Server, Window 2008 Server

**Browser:** Internet Explorer, Firefox, Chrome, Safari, Opera

**Database:** Microsoft Access, SQL Server 2000, SQL Server 2005, SQL Server 2008

## **6) Installation and Registration**

### **ASSUMPTIONS**

To install this application on your server, you should have:

- Basic knowledge of server environment and MS Access Database
- A web server that is capable of serving ASP (Active Server Pages)

### **You must proceed as follow for ACCESS**

**Please Note:** This installation procedure only requires minor modifications in the application files for **security reasons**.

Step No.	Procedure
<b>Step 1 of 8</b>	<p>To begin the installation process, upload creadirectory.zip to your web server's root folder. Make sure that the folder name does not include any space in it.</p> <p>Example of <b>Root Folder</b>: c:\inetpub\wwwroot\yourwebsite</p>
<b>Step 2 of 8</b>	Unzip creadirectory.zip.
<b>Step 3 of 8</b> (Optional)	<p>This is an optional step that you can carry out to make your database connection secure:</p> <ul style="list-style-type: none"> <li>• Move the database to another directory</li> <li>• Create a Data Source Name (DSN) OR an ODBC connection</li> <li>• Open the file, <b>function.asp</b></li> <li>• Change line # 9 in <b>function.asp</b> to <b>strMyConn = "Name_dsn"</b></li> </ul>
<b>Step 4 of 8</b> (Optional)	<p>Carry out this step, if <b>you want to add even more security</b> to your database connection. Otherwise, go straight to step 5 of the procedure.</p> <p>To add a login and password to your database connection:</p> <p>Change the lines #10 and #11 in <b>function.asp</b> to,</p> <p><b>strLogin = "my login"</b> <b>strPassword = "my password"</b></p>
<b>Step 5 of 8</b>	To get the system up and running, call <b>index.asp</b> from your browser. This should set up Creadirectory on your web server.
<b>Step 6 of 8</b>	<p>The first page that comes up when you run the system for the first time is the software registration page.</p> <p>Follow the link and enter your:</p> <ol style="list-style-type: none"> <li>1. Domain Name (of your directory)</li> <li>2. Order id</li> </ol>
<b>Step 7 of 8</b>	<p>Hit <b>Enter</b>, copy the registration key and paste it into the registration page. Once the system verifies and accepts your data, your directory should be up and running. Please contact us if you have any problem during this process.</p>
<b>Step 8 of 8</b>	Delete the file license.asp

**You must proceed as follow for SQL Server**

Step No.	Procedure
<b>Step 1 of 8</b>	<p>To begin the installation process, upload creadirectory.zip to your web server's root folder. Make sure that the folder name does not include any space in it.</p> <p>Example of <b>Root Folder</b>: c:\inetpub\wwwroot\yourwebsite</p>
<b>Step 2 of 8</b>	<p>Unzip creadirectory.zip.</p>
<b>Step 3 of 8</b> (Optional)	<p>The sql database is a script file called sql.sql. From within SQL Server Enterprise Manager, create a new database called "Creadirectory". Now, execute the sql.sql script in order to create the tables and fill then in the new database. From the Tools menu of the Enterprise Manager, select SQL Server Query Analyzer. From within the Query Analyzer, open the sql.sql script file. Make sure to select the "Creadirectory" database from the database drop-down menu. Execute the script by clicking the Execute Query Button or pressing F5. If executed successfully, you'll see a "Query Batch Completed" message at the bottom of the screen.</p>
<b>Step 4 of 8</b> (Optional)	<p>Now we must add a user for the database. Within the SQL Server Enterprise Manager, expand the tree down to Security. Right click on "Logins" and select "New Login". Enter the name "Creadirectory" and select SQL Server authentication. Enter a unique password (please take note of your password, you'll need it later). Under 'Database' select the Creadirectory database and click on the "Database Access" tab. Click the Permit check box for the Creadirectory database then check the db_owner box under "Permit In Database Role". Now open the file "function.asp". Delete the ' in front of the line 8 and add a ' in front of the line 7. Now you must add your password line 8 (default password is Creadirectory).</p>
<b>Step 5 of 8</b>	<p>To get the system up and running, call index.asp from your browser. This should set up Creadirectory on your web server.</p>
<b>Step 6 of 8</b>	<p>The first page that comes up when you run the system for the first time is the software registration page.</p> <p>Follow the link and enter your:</p> <ol style="list-style-type: none"> <li>3. Domain Name (of your directory)</li> <li>4. Order id</li> </ol>
<b>Step 7 of 8</b>	<p>Hit Enter, copy the registration key and paste it into the registration page. Once the system verifies and accepts your data, your directory should be up and running. Please contact us if you have any problem during this process.</p>
<b>Step 8 of 8</b>	<p>Delete the file license.asp</p>

## 7) Update

If you have a previous version of creadirectory you need to do the following:

- Do a full backup of the actual directory
- Unzip the new zip file on your local computer.
- Upload the file "update.asp" on your server
- Run "update.asp" by typing <http://www.yourdirectory.com/update.asp>
- Now upload all the files except the database
- New functions should be working.

## 8) How to use the system

Once you have properly installed Creadirectory, you can manage your website's look and content from the administrator's control panel. This panel is located at <http://www.yourwebsite.com/admin.asp>.

The default Admin user Id / Password assigned to your directory will be **admin / admin**. You should change them after you have logged into the admin control panel for the first time.

### Categories

Create your link categories first, and then start adding links. These links will be available as resources through your directory's pages.

#### Creating a category:

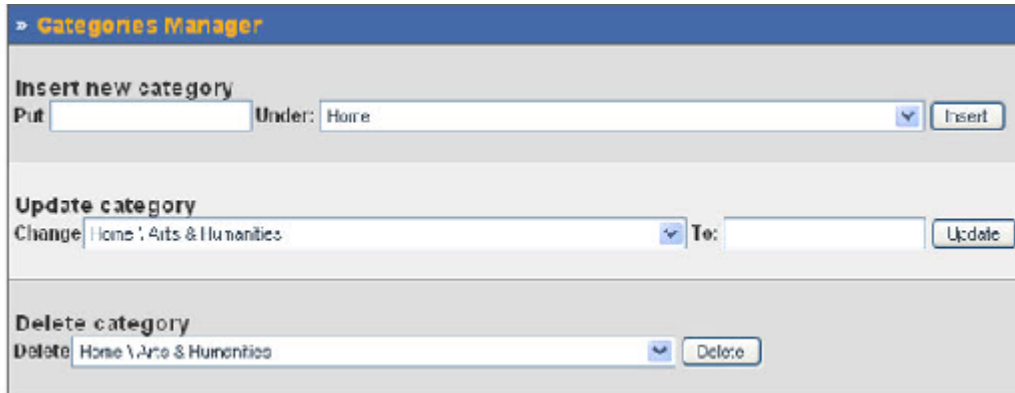
To create a category, click on **Categories Manager** from the left hand side menu.

The screenshot displays the administrator control panel interface. On the left, there is a vertical menu with several sections: Configuration, Display, Listings Manager, and Other Admins. The 'Other Admins' section is expanded, and 'Categories Manager' is highlighted with a red box. To the right of the menu, there is a summary box for 'Active Reviews' showing 2 (1 pending), Total Ratings: 8, Avg Rating: 4.4, and Errors Report: 2. Below this, there are two main content areas: 'New Listings' and 'Most Popular'. The 'New Listings' section contains a list of 10 items, including 'Wanna Affordable Web Hosting', 'Cotblogs of Brooklyn', 'Racing-Systems', 'Personal and Business Development', 'Rediscovering Wellness', 'Magellan World', 'Donate a Cent to Charity', 'BonusBct.com', 'Vichgan Web Hosting by SJK-Hosting Solutions', and 'ADirect22 - General Web Directory'. The 'Most Popular' section shows the top 2 items: 'www.beatyourprice.com' and 'Ringtone-Page'.

Figure 1.1 Clicking on Categories Manager

Once the **Category** page opens,

- Enter the name of the new category in the first input field under **Insert New Category**.
- If it is a sub-category, select its parent category from the drop down list.
- In case it is an independent category, select **Home** from the drop down menu.
- Click **Insert** to save the change.



The screenshot shows a web interface titled "Categories Manager" with three sections:

- Insert new category:** A form with a text input field labeled "Put", a dropdown menu labeled "Under:" with "Home" selected, and an "Insert" button.
- Update category:** A form with a dropdown menu labeled "Change:" with "Home \ Arts & Humanities" selected, a text input field labeled "To:", and an "Update" button.
- Delete category:** A form with a dropdown menu labeled "Delete:" with "Home \ Arts & Humanities" selected, and a "Delete" button.

**Figure 1.2** Input fields in the Categories control panel

#### Updating a Category:

To update / change an existing category / sub-category,

- Open the **Categories control panel** (Figure 1.1)
- Select the category / sub-category that you want to update, from the drop down menu under **Update category** (Figure 1.2)
- Enter the new name of the category in the input field next to it.
- Click **Update** to save the change.

#### Deleting a Category:

To delete an existing category / sub-category,

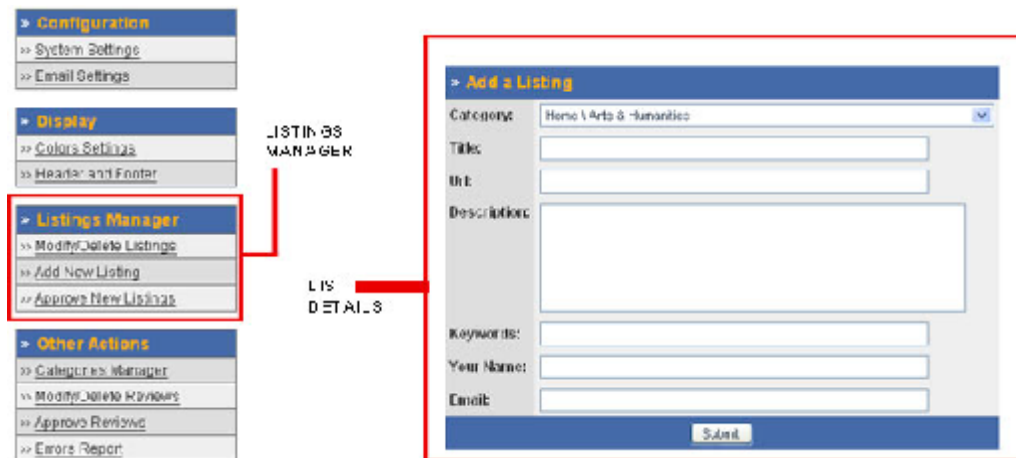
- Open the **Categories control panel** (Figure 1.1)
- Open the drop down menu under **Delete category**, and select the category / sub-category that you want to delete (Figure 1.2)
- Click delete to remove selected category

## Listings

### Adding a Listing:

To add a new listing to your directory,

- Click on **Add New Listing** from the **Listings Manager** on the left hand side menu.



**Figure 2.1 the Listings Manager**

- Select the listing category from the drop down menu
- Enter the link title in the **Title** field
- Enter link URL in the **URL** field
- Enter link description in the **Description** field
- Click **Submit** to add the listing to your directory

### Modifying / deleting a listing:

To modify / delete an existing listing,

- Open the **Listings Manager** (Figure 2.1)
- Use the search function to access the listing you want to modify or delete

**Modify/Delete Listings**

» **Search**

Search for:  in All Categories

Total: 240    Displaying: 1 - 10    Pages: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [22](#) [23](#) [24](#) »    Sort By: [Date](#) [Hits](#) [Title](#)

**#1 Active & Fastest Growing Webmaster Forums!**

Category: [Home](#) \ [Internet & Computers](#) \ [Internet](#)

Url: <http://www.webmastertalk.in>

Details: WebmasterTalk.in discussion forum is the fastest growing & pro-active group of Webmasters discussing topic related to web hosting, control panels, programming/scripting languages, web designing, advertising, SEO, Google discussion etc. Its 100% FREE

Keywords: Webmaster Discussion forums, Hosting Discussion, Programming Discussion, Web designing, Advertising Search Engine Optimisation (SEO), Google Discussion

Submitted by: Sonia

Email: [soniaj@realvaluehosting.com](mailto:soniaj@realvaluehosting.com)

Added Date: 4 Aug 2005

Hits: 18

Avg Rating:

**SEARCH FOR THE LISTING  
YOU WANT TO MODIFY**

**USE THESE BUTTONS TO MODIFY OR DELETE  
A LISTING**

**Figure 2.2** modifying a listing

- In order to delete the listing, click **Delete Listing** (Figure 2.2)
- In order to modify the listing, click **Modify** (Figure 2.2)
- Edit the data you want to modify in the editing pane
- Click **Update** to save the changes (Figure 2.3)

» **Modify a Listing**

Category:

Title:

Url:

Description:

Keywords:

Your Name:

Email:

**Figure 2.3** the Editing Pane

### Approving a Listing:

To approve a listing that has been submitted by a user, click on **Approve New Listings** from the **Listings Manager** (Figure 2.1)

New Listings	
1. <a href="#">Holiday Home Insurance</a>	2 Apr 2007
2. <a href="#">DSB Web Directory</a>	2 Apr 2007
3. <a href="#">Asset Performance Management</a>	2 Apr 2007
4. <a href="#">MIMOSA</a>	2 Apr 2007
5. <a href="#">Condition Based Maintenance</a>	2 Apr 2007
6. <a href="#">Internet Talk Radio</a>	2 Apr 2007
7. <a href="#">House To Home Inspections</a>	2 Apr 2007
8. <a href="#">House To Home Inspections</a>	1 Apr 2007
9. <a href="#">Confessions</a>	1 Apr 2007
10. <a href="#">LV Retail International</a>	1 Apr 2007

Figure 2.4 the new listings

- Use the links under **New Listings** to review the newly added websites
- Click on **Active Pending Listings** from the statistics menu at the top of the page
- Click on **Accept** to approve the listing (Figure 2.5)
- Click on **Decline** to reject the listing (Figure 2.5)

### Approve New Listings

Total: 22    Displaying: 1 - 10    Pages: 1 2 3 >>    Sort By: [Date](#) [Hits](#) [Title](#)

Fish Oil from Dr. Sears	
Category:	<a href="#">Home &gt; Health &gt; Diet &amp; Nutrition</a>
Url:	<a href="http://www.omega3-fish-oil.com/">http://www.omega3-fish-oil.com/</a>
Details:	Omega Pk Ultra Refined Fish Oil formulated by Zone Diet creator Dr. Barry Sears.
Keywords:	fish oil, omega-3 fatty acids, allergic, mercury, sunflower, pharmaceutical grade, hyperactivity, in
Submitted By:	Aaron Wilmot
Email:	<a href="mailto:aawilmo1@yahoo.com">aawilmo1@yahoo.com</a>
Added Date:	30 Jul 2005
Hits:	5
Avg Rating:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="button" value="Modify"/> <input type="button" value="Approve"/> <input type="button" value="Decline"/>	

**APPROVE OR DECLINE A SUBMITTED LISTING**

Figure 2.5 approving or declining a listing

## Reviews

### Approving a user review:

You can involve your users and ensure quality content for your portal at the same time by letting them submit reviews of the websites listed in your portal. You will have the ability to approve, delete or modify a user review through the **Reviews Section** in your admin control panel.



Figure 3.1 the Reviews Section in the admin control panel

- Click on **Approve Reviews** to open the review panel
- Go over the reviews that are awaiting your approval
- If you agree with the user review, click **Approve**

### Modifying or Deleting a User Review:

- Click on **Modify/Delete Reviews** to open the list of reviews (Figure 3.1)
- You can use the search function to locate the user review you want to modify / delete
- To delete a user review, click on the **Delete Review** button on the panel below the review
- To modify a user review, click on the **Modify** button on the panel below the review (Figure 3.2)

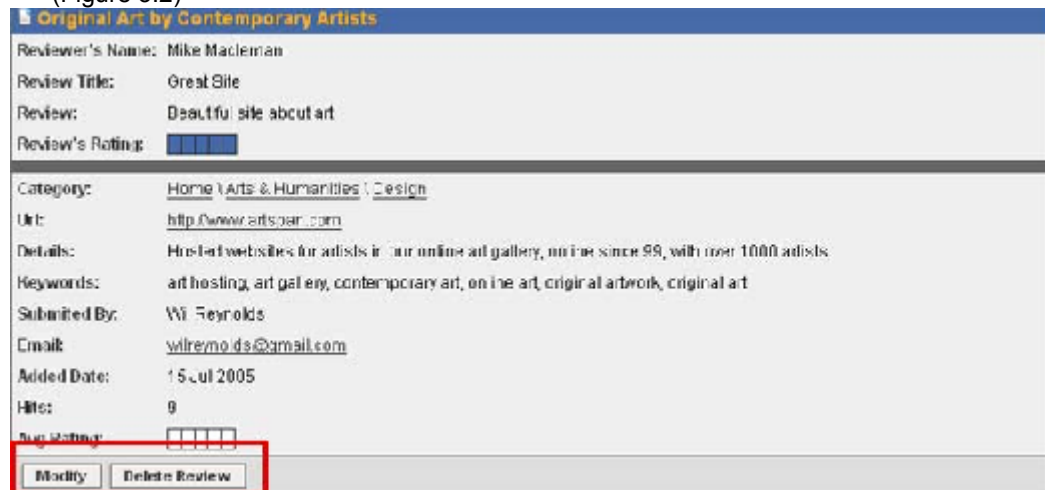


Figure 3.2 Modify or delete a user review

- Edit the sections of the review that you want to modify
- Click **Update** to update the review

## Display

You can use the **Display** panel on the left hand side of your admin control panel, to customize the colors, look and feel of your portal. This is a powerful branding tool which will allow you to give your portal a seamless professional look.

### Color Settings:

- Click on **Colors Settings** on the display panel to set or modify your portal's color scheme. (Figure 4.1)



Figure 4.1 the display panel

- Click on the default color box next to the page area whose color you would like to change (Figure 4.2)

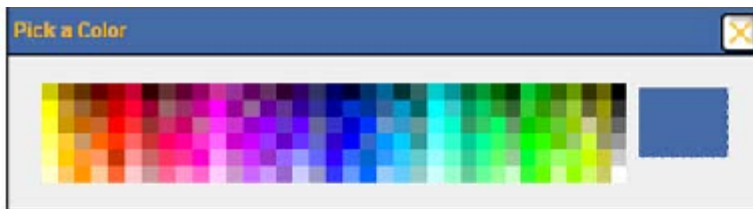


Figure 4.2 changing the color of a page area

- Select the color of your choice from the pop up color swatch window
- Click **Update** to save the changes

## Header and Footer

You can modify the header and footer of your directory with a few clicks of your mouse, thanks to the all-in-one control panel of Creadirectory.

### Creating or modifying your portal's header and footer:

- To create or modify your portal's header and footer, click on **Header and Footer** on the **Display** panel (Figure 4.1)
- Enter your text for the header within the default tags in the **Header** field
- Enter your text for the footer within the default tags in the **Footer** field
- Click **Update** to save the changes

## Configuration

Configure a fully operational Creadirectory from a single control panel. This versatile script provides you with amazing controls over your portal's system settings. To top that, you can configure Creadirectory's email features to work on a variety of platforms. All this can be done with just a few clicks of your mouse.

### Configuring the system settings

- Click on **System Settings** under **Configuration** on the left hand side of the admin control panel
- This should open the **Systems Settings** page (Figure 5.1)

» System Settings	
Website Url	<input type="text" value="http://www.creadirectory.com"/>
Language	English
Listing Type	Free
Display Subcategories?	Yes
Display Icon?	Yes
Display Listings Counts?	Yes
Display Statistics on Home Page?	Yes
Count Clicks Out?	Yes
Allow Duplicate Listings?	No
URL Display	Dynamic
Listing Ordered by	Date
Day Listing is New	<input type="text" value="10"/>
Listings Per Page	<input type="text" value="10"/>
Columns Per Page	<input type="text" value="2"/>
Listing Price	<input type="text" value="00"/>
Price Currency	\$
Paypal Email	<input type="text" value="contact@contact.com"/>
Google AdSense Code	<input type="text"/>
<input type="button" value="Update"/>	

Figure 5.1 the systems settings page

- You can use the input fields in this page to:
  1. Set your website's URL
  2. Set your website's language (English / French)
  3. Configure the type of listings to be made in your portal (Free / Reciprocal / Fee based)
  4. Optionally display listing sub-categories
  5. Optionally display icons with listings
  6. Optionally count and display the number of listings in the portal
  7. Optionally display the listing statistics on the portal homepage
  8. Optionally count the number of outgoing clicks from the portal
  9. Allow or disallow duplicate listings
  10. Display a small image of the website beside listings. The image is provided by Websnapr.

11. Set your type of URL (Dynamic / Static). If Static is selected two new links (Compile Categories / Compile Listings) will appear on the "Listings Manager" menu to create the static pages. Both links can take from few seconds to few minutes compilation time depending on how big your database is. You will need to execute these two options the first time you activate the option. This will create the .html pages.
  12. Set the default ordering display (Date / Hits / Title)
  13. Set the number of days a listing should be classified as new
  14. Set the number of listings to be displayed on every page
  15. Set the number of columns to be displayed on every page
  16. Optionally set a price for every listing (If the type of listing set is fee based)
  17. Optionally pick a currency in which the listing fee should be accepted (If the type of listing set is fee based).
  18. Optionally set the email address associated with your Paypal account (If the type of listing set is fee based).
  19. Paste your Google AdSense code for ads to be displayed on the directory.
- Once you have set or modified the parameters you wanted to work on, save your changes by clicking **Update**

#### Configuring the email settings:

- To configure your portal's email settings, click on **Email Settings** under configuration, on the left hand side menu of your control panel (Figure 5.1)
- This should open the **Email Settings** page (Figure 5.2)

» Email Settings	
Email Component	None/Disabled <input type="button" value="v"/>
SMTP/Remote Host	<input type="text" value="mail.creadirectory.com"/>
Email Sender Address	<input type="text" value="contact@creadirectory.com"/>
Listing Approved	<pre>Dear {name},  Your listing has been validated. You can see the information below:2  {ir fu}  Regards  Administrator</pre>
Listing Declined	<pre>Dear {name},  Your listing has been declined. You can see the information below:  (irfo)  Regards  Administrator</pre>
<input type="button" value="Update"/>	

- Select an email component from the drop down menu next to **Email Component**
- Enter your mail server name in the **SMTP / Remote Host** field
- Enter your email address in **Email Sender Address**

- Enter your default message to the submitter for an approved listing in the **Listing Approved** field
- Enter your default message to the submitter for a rejected listing in the **Listing Declined** field
- To save the changes you have made, click **Update**

## **9) Information / Questions**

For more information regarding **Creadirectory**, please visit our website at <http://www.creascripts.com/contact.asp>

If you have any query regarding this script or its usage, please drop us a line at [contact@creascripts.com](mailto:contact@creascripts.com)

Did you find a bug while using **Creadirectory**?  
Do you want us to add more features to our script?  
Write in to us at [contact@creascripts.com](mailto:contact@creascripts.com), and we will work out a solution for you.

Thank You and Enjoy

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